



City of Milwaukee

Meeting Minutes

COMMUNITY SERVICE STAFFING TASK FORCE

200 E. Wells Street
Milwaukee, Wisconsin
53202

ALD. TERRY WITKOWSKI, CHAIR

**Deputy City Attorney Linda Burke, Larry Moore, William Gielow, David Feldmeier, David
Heard, Deputy Inspector Anna M. Ruzinski, David Schroeder**

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Friday, March 24, 2006

1:30 PM

City Hall, Room 301-B

Meeting Convened: 1:40 P.M.

*Members Present: Ald. Witkowski, Deputy City Attorney Burke, Mr. Moore, Mr. Gielow,
Mr. Feldmeier, Mr. Heard and Mr. Schroeder.*

Members Excused: Deputy Inspector Ruzinski.

1) Approval of minutes of the March 10, 2006 meeting.

*Motion by Mr. Gielow to review the minutes of both the March 10, 2006 meeting and the
March 24, 2006 meeting for approval at the April 7, 2006 meeting. Seconded by Mr.
Moore.*

2) Comments from Chairman

*Ald. Witkowski advised members of his telephone interview with Captain Shelf, Fort
Lauderdale Police Department relative to their CSO program.*

Both the Fort Lauderdale Police and Sheriff's department currently have a CSO Program.

*According to Captain Shelf, the Fort Lauderdale CSO Program was created to provide
safety officers at the local airport. Volunteers and senior citizens currently staff CSO
positions. The CSOs currently assume job responsibilities both indoors and outdoors,
their major job responsibility is to respond to traffic calls. They also respond as crime
scene investigators.*

*In addition, there have been no reports of violence from citizens towards Fort Lauderdale
CSOs. Injuries sustained by CSOs have been very minor.*

4) Members Questions/Comments

*Mr. Feldmeier commented that one of the ways to assure the safety of CSOs is by not
sending them to potentially dangerous areas.*

*Ald. Witkowski advised members that the Orlando Police Department developed a list
that identified the addresses of routine calls opposed to high crime areas.*

Mr. Moore suggested that the final report include recommendations with detailed job responsibilities for CSOs, with careful attention to possible down time. He indicated that the specific types of training be identified, in addition to the necessary qualifications.

Ald. Witkowski advised members that the anticipation is for the CSO program to begin as a pilot program.

Members requested Mr. Ramion research sampling around the nation of the range and length of training time generally required for CSOs.

Ald. Witkowski requested confirmation of the legality of giving preference points to individuals with prior experience.

Members determined that additional recommendations of the following areas should be researched for inclusion in the final report.

- Job requirements*
- Minimum age/Maximum age*
- Pay with benefits*
- Uniform, shirt color*
- Legal issues*

Ald. Witkowski informed members that draft recommendations should be submitted to Mr. Ramion by March 31, 2006.

5) Reports from members

Deputy City Attorney Burke provided an overview relative to the following information:

- Legal review to implement authority of Community Service Officers.*
- May non-sworn personnel serve as accident ("crash") investigators?*
- May non-sworn personnel direct traffic?*
- My non-sworn personnel issue citations?*
- Vehicles*
 - The Chief of Police defines use of vehicles and other equipment needed.*
 - Alternative use of other city vehicles*
- What can be expected of CSOs?*
- Cost issues*
- Implications if program started as pilot program.*

The scheduled report by the Milwaukee Police Department will be reviewed at the April 7, 2006 meeting.

Legislative Reference Bureau Handouts:

Mr. Ramion presented updated handouts relative to the calls for service priority list.

7) Future direction of task force:

- Presentation by the Housing Authority relative to the roles and responsibilities of Public*

Safety Officers.

-City Attorney Report

-MPD Report

-DER Report

- Review outline and draft recommendations

8) Next meeting date and time:

Friday, April 7, 2006, 1:30 P.M.

Friday, April 7, 2006, 1:30 P.M.